



## Important Change for Spring 2025 Registrations

CWJRD families-

I wanted to take a moment to communicate a change in the registration process for players and volunteer coaches for the upcoming Spring 2025 sport registrations.

1. Coach Registration window will open for all volunteer coaches (both Head Coach and Assistant Coaches) to register through [www.cwrecreation.com](http://www.cwrecreation.com).
  - Player registration is not open during the Coach Registration dates.
  - Coaches will list name(s) of children participating in that sport across all divisions for pre-registration. Coach will login during the Player Registration dates to finalize registration information and pay registration fee.
2. Player Registration window will open and registrations will be available on a first come, first serve basis. Each division will be capped at the maximum number of players based on how many coaches registered during Coach Registration.
  - Each division will have a waitlist in case the maximum number is reached.
  - Coach Registration will remain open during Player Registration. If additional coaches register, that would increase the maximum division number. If there is a waitlist for that division, those players will be contacted in the order in which they were added to the waitlist.
    - If a coach volunteers to be a coach during the Player Registration window and their kid is on the waitlist, their child would move to the top of the waitlist as we would not expect someone to coach and not know their child would be on their team. This guarantee would only be for the team in which they coach; guarantees for all coach's children only applies during the Coach Registration window.

<b><u>Spring Sport</u></b>	<b><u>Coach Registration Dates</u></b>	<b><u>Player Registration Dates</u></b>
Youth Soccer, Lacrosse & Flag Football	December 4-January 5	January 7-February 10
Youth Baseball & Softball	January 1-January 26	January 28-March 3

To sign-up as a volunteer coach, simply follow these steps:

1. Login to CWJRD account at [www.cwrecreation.com](http://www.cwrecreation.com)
2. Click on "Volunteer" on the left side of screen, then "Find Volunteer Roles"
  - Alternative is to scroll below Players and click on "Register a Volunteer" below My Roles & Certifications
3. Select "View Divisions" for the sport volunteering to coach
4. Check appropriate division and click "View Selected Opportunities" and follow the remaining prompts.

Please know that this change is not meant to limit participation in any way. The goal is to streamline the process of identifying coaches and ensure that we have enough coaches to offer a great experience for our young athletes.

If you have any questions, please let me know.

Greg Pearce  
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